

PROPERTY CONVEYANCE

FOR WATER SUPPLY & ONSITE SEWAGE SYSTEM

Submittal Date	Memo Number	Review Fee	S.S.I.

ADDRESS OF CONVEYING PROPERTY

Property Address – Street, City, Zip Code:

Assessor Tax Account Number:

APPLICANT INFORMATION

First & Last Name

Phone Number:

E-Mail:

Mailing Address – Street, City, State, Zip Code:

APPLICATION SERVICES – SELECT ALL THAT APPLY

Septic System Evaluation:

- 1 Septic System
- 2 Septic Systems – same lot
- Re-Evaluation
 - With site visit
 - Without site visit

Water Source Evaluation:

- 1 or 2-party private well
 - Include Bacteriological Sample by Health
 - Include Nitrate Sample by Health
 - Samples collected by 3rd party (must include with submittal).
- Public Water – Group B
- Public Water – Group A (not required through code)
- Re-Evaluation
 - With a site visit (required for resampling)
 - Without site visit

PROPERTY DETAILS

TOTAL BEDROOMS

WATER SOURCE/SYSTEM INFORMATION

Water Connection 1 (Parcel with Well) / Public Water System Name

Water Connection 2 (Parcel connected to Well) / Public Water System ID #

Are there additional wells located on the property? Yes No

Is the property occupied? Yes No – If not, date vacated: _____

Please provide a contact name and number if there are dogs or other constraints preventing access to the septic system and/or to all 1- or 2-party private well components: _____.

ACKNOWLEDGMENT

By signing this acknowledgment, I certify that the information provided as true and accurate to the best of my knowledge.

I understand that a re-evaluation may be required if:

- ✓ Site constraints are present preventing access to the septic system and/or all 1- or 2-party well components;
- ✓ A record of Onsite Sewage System is not available – If not a Record Drawing must be created and attached;
- ✓ The septic system drainfield is not cleared or lightly vegetated to facilitate a complete inspection;
- ✓ All inspection and/or pump reports are not current (Annual or Semi-Annual for Alternative systems, or a pump report for gravity systems);
- ✓ The water must be on for water samples (1- or 2-party private only);
- ✓ Water samples are not current or taken by a qualified third party (Samples within 1 year for bacteriological or 3 years for nitrate); OR
- ✓ The 2-party water source is on a neighboring property and access is not granted for inspection.

Property Owner/Agent name printed

Signature of Property Owner/Agent

Date

REPORT RECIPIENT

Applicant Email Mail Other Email _____ Other Email _____