

KITSAP COUNTY BOARD OF HEALTH
Regular Meeting
February 2, 2010

Board Chair Mayor Patty Lent called the meeting to order at 11:27 a.m.

MINUTES

Mayor Lary Coppola moved and Commissioner Charlotte Garrido seconded a motion to approve the minutes of the January 5, 2010, regular board meeting. A majority of the Board approved the motion with abstentions by Commissioner Steve Bauer and Council Member Kirstin Hytopoulos.

CONSENT AGENDA

The following contracts were included on the consent agenda:

- Contract 672, Kitsap County Regional Alternative Futures Project
- Contract 749, Kitsap Community Resources - WIC
- Contract 246 Amendment 21 (755), Consolidated Contract, Amendment 21
- Contract 756, Kitsap County Surface and Stormwater Management (SSWM)
- Contract 764, State of Washington Department of General Administration, Office of State Procurement
- Contract 766, Clallam County Department of Health and Human Services
- Contract 767, Washington State Department of Ecology Grant

After a brief discussion, Commissioner Garrido moved and Council Member Roy Runyon seconded to approve the items on the consent agenda. The motion passed unanimously.

PUBLIC COMMENT

There was no public comment.

DIRECTOR'S REPORT

Dr. Scott Lindquist, Director of Health, deferred the Director's Report to a future meeting in the interest of time.

RESOLUTION 2010-02: RESOLUTION APPROVING KITSAP COUNTY BOARD OF HEALTH BYLAWS

Dr. Lindquist provided a brief review of the history behind the development of the Board of Health Bylaws and introduced Shelley Kneip, Senior Deputy Prosecuting Attorney with Kitsap County, who has provided assistance to District staff and the Personnel Committee in drafting the Bylaws.

Mayor Lent opened the discussion about the proposed Bylaws by asking for questions or comments from the Board. Comments were made regarding Article 4: Membership, the position of Chief Administrative Officer in Article 5, and Article 8: Quorum. Ms. Kneip addressed the latter concern that because a quorum of four could be met with three Commissioners present and one representative from the Cities, the Cities' concerns might not be adequately represented by outlining two possible solutions. Two possible solutions would be either to specify that a minimum of two City representatives must be present to reach a

quorum or to increase the quorum from four to five, which would automatically require representatives from two Cities to be present. In light of the discussion, Mayor Becky Erickson suggested the Bylaws be sent back to the Personnel Committee for further discussion before being brought back to the Board for action.

With regard to the procedure that will be required to make the Bylaws take effect legally, Ms. Kneip explained that at the direction of the Personnel Committee, she drafted a County ordinance in accordance with Washington State statute that will replace the current County ordinance. The proposed ordinance reaffirms the existence of the Board of Health but changes the structure from ten to seven members. The Committee then proposes a simple interlocal agreement among the County and the four Cities in the County be signed that affirms the Cities' involvement with the Board of Health. A draft ordinance was distributed to the Board for their review.

ELECTION OF BOARD OF HEALTH COMMITTEE MEMBERS

Dr. Lindquist suggested this agenda item be deferred until the Board approves the Bylaws in a future meeting.

RESOLUTION 2010 - 03: ADOPTION OF REVISED KITSAP COUNTY MULTI-HAZARD MITIGATION PLAN

Dr. Lindquist explained that this County-wide mitigation plan developed at the direction of the Department of Emergency Management (DEM) updates the Health District's 2006 plan. The plan is designed to reduce the District's vulnerability in the event of a range of potential disasters including earthquakes and flooding. After a brief discussion, Mayor Coppola moved and Mayor Erickson seconded to approve Resolution 2010 - 03 Adoption of Revised Kitsap County Multi-Hazard Mitigation Plan.

HEALTH DISTRICT BUDGET AND PROGRAM PRIORITIES DISCUSSION 4

Dr. Lindquist noted that this is the fourth in a continuing review of Health District programs using the Program Priorities Matrix and provided a brief summary of the history, design, and use of the Program Priorities Matrix in developing the Health District budget.

Lindquist then walked the Board through the work plans provided for Health Promotion programs, Breast and Cervical Health and Injury Prevention to help Board members better understand the work of these programs within the context of the matrix. In response to a question from a Board member, Lindquist clarified that the Breast and Cervical Health program provides actual screenings in addition to outreach and education and targets the underserved population of low-income women without insurance. In the discussion about the Injury Prevention Program, Lindquist explained that this program provides population-based education services to reach the widest range of Kitsap residents rather than focusing on one-on-one education.

Commissioner Bauer suggested it might be helpful to use a scoring system to evaluate the programs as the Board works its way through the programs to assist the Board in making thoughtful decisions about the programs. After discussion, the Board agreed on a 1 - 5 ranking system with one being top priority and five the lowest.

EXECUTIVE SESSION PURSUANT TO RCW 42.30.140(4)(a), TO DISCUSS COLLECTIVE BARGAINING NEGOTIATIONS

At 12:31 p.m. Mayor Lent announced that the Board would be adjourning to Executive Session for about ten minutes to discuss collective bargaining negotiations. Mayor Lent emerged from Executive Session at 12:41 p.m. to announce that the Executive Session would be extended for an additional five minutes. At 12:48 p.m., Mayor Lent called the meeting back to public session and explained that the Executive Session was for the purposes of discussion only and that no decisions were reached during the Session.

ADJOURN

There was no further business; the meeting was adjourned at 12:43 p.m.

Mayor Patty Lent, Chair
Kitsap County Board of Health

Scott W. Lindquist, MD, MPH
Director of Health

Board Members Present: *Commissioner Steve Bauer; Commissioner Charlotte Garrido; Mayor Lary Coppola; Mayor Becky Erickson; Council Member Kirstin Hytopoulos; Mayor Patty Lent; Council Member Roy Runyon*

Board Members Absent: *Commissioner Josh Brown*

Staff Present: *Karen Boysen-Knapp, Public Health Educator; Carol Bruce, ABCD Program Coordinator; Candy Cardinal, Public Health Educator; Cris Craig, Program Manager, Health Information Resources; Pat Degracia, Breast & Cervical Health Coordinator; Kerry Dobbelaere, Program Manager, Clinic and HIV/AIDS; Keith Grellner, Director Environmental Health; Jessica Guidry, Emergency Preparedness Program Coordinator; Karen Holt, Personnel Assistant; Leslie Hopkins, Special Projects Program Coordinator, Administration; Scott Lindquist, MD, MPH, Health Officer; Akiko Miller, Intern; Tracey Kellogg, Program Manager Accounting; Sandra Morales, Program Manager, Parent Child Health; Amber Mulherin, Administration; Maureen Murphy, Human Resources Manager; Beth Phipps, Nurse Epidemiologist; Suzanne Plemmons, Director, Community Health; Shelley Rose, Public Health Educator; Barb Smithson, Public Health Educator, Injury Prevention; Liz Wilhelm, KTASC Program Coordinator*

Public Present: *William Gonzales, Grizzly General Contractors; Shelley Kneip, Senior Deputy Prosecuting Attorney, Kitsap County Prosecuting Attorney's Office; Monte Levine, self*