

KITSAP COUNTY BOARD OF HEALTH
Regular Meeting
November 4, 2008

The meeting was called to order at 11:22 a.m.

MINUTES

Commissioner Josh Brown moved and Commissioner Jan Angel seconded to approve the minutes of the October 14, 2008, meeting. The motion passed unanimously.

CONSENT AGENDA

Dr. Scott Lindquist briefly reviewed the single item on the consent agenda for the Board. There being no questions or comments, Commissioner Brown moved and Council Member Dianne Robinson seconded to approve the consent agenda. The motion passed unanimously.

DIRECTOR'S REPORT

Dr. Lindquist informed the Board that the District will be contracting with both the Spokane Regional Health District and the Chelan-Douglas Health District, to have him serve both entities as a Tuberculosis consultant.

Dr. Lindquist reported that there were no outbreaks of West Nile Virus in Kitsap County this year, and so fortunately, it was not a critical resource issue for local public health in 2008.

FINANCE COMMITTEE SUMMARY

Mayor Darlene Kordonowy provided a summary of the October 26 Finance Committee meeting.

A) Auditors Report

The auditors presented the results of their 2007 audit to the Finance Committee at the October meeting. Mayor Kordonowy told the Board that she was pleased to report that there were no findings in this year's audit.

B) 2008 Budget Update

Mayor Kordonowy reported that 2008 revenues and expenses for the third quarter are meeting their budget targets. She also noted that the weekly cash report, for the week ending Sept 30, shows an unreserved fund balance of \$1.765 million. Finance Committee Member Commissioner Steve Bauer further commented on the importance of safeguarding this fund balance and avoiding drawing the balance down to fund operational expenses.

C) Draft 2009 Budget

Mayor Kordonowy complimented the District's management team on the hard decisions that have been made to develop the 2009 budget and noted the following key points that have helped balance the budget: staff reductions occurring primarily through attrition, one program cut, and some fee increases.

Dr. Lindquist then introduced Mr. Scott Daniels, Deputy Director, who walked the Board through the highlights of the proposed 2009 budget.

Mr. Daniels noted that 76 percent of the expense in the budget comes from personnel costs, so increases in this area which include a four percent cost-of-living increase included in the current union contract, mandated increases from PERS and Labor & Industries, and a negotiated 4.8 percent health benefit increase have a significant effect on overall costs.

With regard to revenue, Mr. Daniels informed the Board of the following sources of new revenue including Medicaid MATCH revenue enhancements and additional revenue from new grants and contracts. He also commented on the proposed fee increases in Environmental Health including an 18 percent fee increase in the Food and Living Environment Program and an 8 percent fee increase in the Onsite and Drinking Water Programs. Further, Mr. Daniels noted that the contributions from the Cities are currently in the 2009 budget at the same level as 2008 while there was a 2.2 percent reduction in the contribution from Kitsap County.

With regard to staffing changes, Mr. Daniels pointed out that staffing in the proposed budget is approximately 106 Full-Time Equivalencies (FTE) which is a net reduction of approximately two FTEs from 2008 to 2009 and, that by way of contrast, the District had approximately 130 FTEs in 2005.

Dr. Lindquist raised the issue of the formula used to determine the Cities' contribution to the District budget. While the contribution formula in the 2009 budget is static from the 2008 contribution in absolute dollars, Lindquist discussed the challenge this creates for this and future budget years. In a general discussion, there was agreement that this issue needs to be addressed early in 2009.

RESOLUTION 2008 - 11 RESOLUTION IN SUPPORT OF PUBLIC HEALTH FINANCING

Dr. Lindquist explained that this resolution is a way for the Health District to show solidarity with other local health jurisdictions before the Legislature with regard to the need for stable public health funding. Commissioner Brown moved and Mayor Kordonowy seconded to approve Resolution 2008 - 11 Resolution in Support of Public Health Financing. The motion passed unanimously.

PUBLIC COMMENT

There was no public comment. No comments on the Issue of HIV/AIDS case management.

ADJOURN

There was no further business; the meeting was adjourned at 12:19 p.m.

Mayor Kathryn Quade, Chair
Kitsap County Board of Health

Scott W. Lindquist, MD, MPH
Director of Health

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Board Members Present: *Commissioner Jan Angel; Council Member Carol Arends; Commissioner Steve Bauer; Commissioner Josh Brown; Mayor Darlene Kordonowy; Mayor Kathryn Quade; Council Member Dianne Robinson; Council Member Chris Snow*

Board Members Absent: *Mayor Cary Bozeman; Mayor Lary Coppola*

Staff Present: *Scott Daniels, Deputy Director; Jerry Deeter, Director, Environmental Health; Keith Grellner, Assistant Director, Environmental Health; Karen Holt, Personnel Assistant; Leslie Hopkins, Program Coordinator, Administration; Siri Kushner, Epidemiologist, Health Information Resources; Scott Lindquist, MD, MPH, Health Officer; Beth Lipton, Epidemiologist, Health Information Resources; Maureen Murphy, Human Resources Manager; Beth Phipps, Clinical Services Program; Suzanne Plemmons, Director, Community Health, Amity Tucker, Community Health Nursing Intern*

Public Present: *Natalie Bryson, Kitsap County HIV/AIDS Foundation (KCHAF); Shelley Rose, self*