

KITSAP COUNTY BOARD OF HEALTH
Regular Meeting
December 5, 2006

The meeting was called to order at 11:32 a.m.

MINUTES

The minutes for the November 7, 2006, meetings were approved as circulated.

DIRECTOR'S REPORT

Dr. Lindquist informed the Board that there has been no influenza activity in the County yet.

Dr. Lindquist commented that public health has traditionally focused on providing influenza immunizations to vulnerable populations such as people 65 years and older. However, current research on public health's response to influenza suggests that a two-pronged approach is a more effective strategy. This approach focuses on controlling the spread of influenza by vaccinating all children as well as preventing death from influenza by immunizing vulnerable populations.

In the event of a pandemic influenza event, Lindquist noted that vaccinating all children in the county would be an important part of the public health response. In October, the Health District and the Department of Emergency Management staffed an immunization clinic in a local school with medical reserve corps personnel as a training exercise with the goal of immunizing large numbers of children; a second center was opened at a later time with medical reserve corps personnel with the goal of immunizing large groups of first responders.

This year the Health District partnered with Harrison Hospital and local providers to insure that vulnerable populations had access to the vaccine either through their doctor or through clinics at immunization clinics in local grocery stores and pharmacies rather than providing walk-in services at the Health District as it has in the past.

EXECUTIVE SESSION

The Board adjourned to executive session at 11:46 pursuant to RCW 42.30.110(4) to consider negotiation of contracts. The Board reconvened from executive session at 11:59 a.m.

2007 BUDGET WORK SESSION

The Board began a work session on the budget, beginning at 11:59 a.m.

FINANCE COMMITTEE RECOMMENDATIONS

Mayor Kordonowy distributed the Finance Committee's report summarizing the committee's recommendations for the 2007 budget.

At Mayor Kordonowy's request, Dr. Lindquist walked the Board through the Finance Committee recommendations to the Board concerning the 2007 proposed budget.

Before reviewing the specifics of the finance committee's recommendations, Dr. Lindquist explained to the Board that in this budget, the Health District is proposing to build a restricted cash reserve for the first time, that when fully funded will equal three-months expenses. The reserve fund will be used to respond to fluctuations in cash receipts throughout the year and is essential to ensure the financial stability of the Health District.

Lindquist also commented on the history of public health funding in Washington State following the passage of Initiative 695, the 695 backfill money subsequently authorized by the legislature that has remained static in amount, and the uncertainty of the outcome of the bipartisan study committee's 4410 recommendation to the legislature for public health funding.

Dr. Lindquist reviewed the 2007 Budget Matrix covering revenues, expenditures, and reserves; and presented the Finance Committee budget recommendations to the Board, including:

- Ask local jurisdictions to make their contributions early in the year;
- Delay the cost of living adjustment;
- Close the Port Orchard and Bainbridge Island clinics;
- Eliminate the HIV/AIDS program manager, consolidating the program into another program;
- Eliminate the El Centro de la Familia program;
- Eliminate 1.0 FTE in the janitorial program.

A discussion followed.

RESOLUTION 2006-7 APPROVAL OF THE 2007 KITSAP COUNTY HEALTH DISTRICT BUDGET

Commissioner Endresen moved and Mayor Abel seconded that the Board approve the budget as presented, adopting the finance committee's recommendations to consolidate the HIV/AIDS program with another District program, eliminating its program manager position; to close the Bainbridge Island clinic, effective January 1, 2007; to reduce the dollar amount of the restricted cash reserve to balance the budget; to have a full discussion of the status of the Port Orchard clinic no later than March 2007; and to revisit the Cost of Living Adjustment later in the year when it will be known what action the legislature may take regarding providing long-term, stable funding for public health.

The Board took a five-minute recess at 1:47 p.m. and reconvened at 1:52 p.m.

The motion as stated passed with one opposed.

PUBLIC COMMENT

There was no public comment.

ADJOURN

There was no further business; the meeting was adjourned at 2:01 p.m.

Mayor Darlene Kordonowy, Chair
Kitsap County Board of Health

Scott W. Lindquist, MD, MPH
Director of Health

Board Members Present: *Mayor Kim Abel; Commissioner Jan Angel; Councilmember Carol Arends; Commissioner Chris Endresen; Mayor Darlene Kordonowy; Mayor Kathryn Quade; Councilmember Dianne Robinson; Councilmember Chris Snow*

Staff Present: Brian Arcement, *Health Information Resources*; Dana Brainerd, *Clinic*; Kelly Chatwood, *Health Promotion*; Eva Crim, *Program Manager, Health Information Resources*; Scott Daniels, *Deputy Director*; Pat Degracia, *Health Promotion*; Jerry Deeter, *Director Environmental Health*; Kerry Dobbelaere, *Program Manager, Clinic*; Keith Grellner, *Deputy Director, Environmental Health*; Karen Holt, *Personnel Assistant*; Leslie Hopkins, *Program Coordinator, Administration*; Ricki Johnson, *Program Manager, Infectious Disease*; Siri Kushner, *Epidemiologist, Health Information Resources*; Scott Lindquist, M.D., *Health Officer*; Suzanne Plemmons, *Director of Community Health*; Shelley Rose, *Health Promotion*; Stuart Whitford, *Water Quality Program*

Public Present: Charlie Bermant, *Kitsap News*; Karen Boysen-Knapp, *self*; James Bright, *self*; Melanie Dalton, *self*; Scott Horn, *self*; Lauren Fanning, *self*; Janet Kauzlarich, *self*; Lisa Linden, *self*; Julie McCormick, *Kitsap Sun*; Michelle Miller, *Kitsap County Solid Waste Disposal*; Betti Ridge, *self*; Martin Stansbery, *self*; Denise Turner, *self*; Shawn Ultican, *self*