

**KITSAP COUNTY BOARD OF HEALTH**  
**Regular Meeting**  
**June 6, 2006**

The meeting was called to order at 11: 30 a.m.

**MINUTES**

The minutes for the May 2, 2006, meeting were approved as circulated.

**DIRECTOR'S REPORT**

In the interest of time and because there were no pressing issues this month, Dr. Lindquist deferred the Director's Report to the July meeting

**BOARD OF HEALTH FINANCE COMMITTEE REPORT – Budget Timeline/Work Plan**

Dr. Lindquist reviewed the budget timeline and work plan development with the Board. Mayor Kordonowy reported that the Finance Committee, at its last meeting, reviewed every finance policy adopted by the Board since the Health District's inception and will provide the Board with a summary of these policies at the July meeting. Commissioner Angel reported that she had met with Ade Ariwoola, with the Kitsap County Auditor's office, regarding implementation of a bi-weekly payroll. She asked him to provide her with a written estimate of the costs of implementation, which she will bring to the next Board meeting.

**RESOLUTION 2006-5 BOARD OF HEALTH POLICIES and PROCEDURES**

Dr. Lindquist outlined for the Board the process that the District followed in developing the draft Policies and Procedures. Dr. Lindquist introduced Shelley Kneip, Chief Deputy Prosecutor with the Civil Division of the Kitsap County Prosecutor's Office, who assisted in the development of the Policies and Procedures and who was present to answer questions from the Board about the Policies and Procedures.

Following further discussion by the Board, Council member Arends moved and Commissioner Angel seconded a motion to defer action on Resolution 2006-5, Board of Health Policies and Procedures, to the July meeting and at that meeting to review revised Policies and Procedures that incorporate changes suggested by various Board members. The motion passed unanimously.

**ESTABLISH HEALTH PRIORITIES for 2007 HEALTH DISTRICT BUDGET PROCESS**

Dr. Lindquist introduced the health priorities for 2007, which are based on the health indicators that were reviewed with the Board at the May meeting, as well as the top three Directors' priorities identified at the annual Directors' retreat in 2005. Dr. Lindquist will recommend that 2005's three priorities be continued in 2006 as Directors' Priorities and that a new priority to be added that concerns water quality and stream health and the impact on these by on-site septic and sewage systems.

**EXECUTIVE SESSION PURSUANT TO RCW 42.20.110(1)(c) TO CONSIDER THE SALE OR LEASE OF REAL PROPERTY**

The Board recessed for a nine-minute Executive Session pursuant to RCW 42.20.110(1)(c) to consider the sale or lease of real property. The Board returned to public session at 12: 23 p.m.

**PUBLIC COMMENT**

There was no public comment.

## ADJOURN

There was no further business, and the meeting was adjourned at 12:23 p.m.

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**Mayor Darlene Kordonowy, Chair**  
**Kitsap County Board of Health**

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**Scott W. Lindquist, MD, MPH**  
**Director of Health**

**Board Members Present:** *Mayor Kim Abel; Commissioner Jan Angel; Councilmember Carol Arends; Commissioner Chris Endresen; Mayor Darlene Kordonowy; Commissioner Patty Lent; Mayor Kathryn Quade; Councilmember Dianne Robinson; Councilmember Chris Snow*

**Staff Present:** *Scott Daniels, Deputy Director; Jerry Deeter, Director Environmental Health; Lauren Fanning, Infectious Disease Program; Keith Grellner, Deputy Director Environmental Health; Leslie Hopkins, Program Coordinator; Shelley Kneip, Deputy Prosecutor, Kitsap County Prosecutor's Office; Scott Lindquist, M.D., Director of Health; Suzanne Plemmons, Director of Community Health; Betty Ridge, Infectious Disease Program*

**Public Present:** *Bren Lowe, Harrison Medical Center; Julie McCormick, Kitsap Sun*